

The Arbor Parent Portal - Quick Introduction

Logging In For the First Time

The **Priors S**chool will send you a welcome email from Arbor. This will have your login details and a link that will take you to the browser version of the Parent Portal where you need to set up a password.

You **will not** be able to do this through the app, as the links in our reset password emails only work with a browser. You can reset your password using a computer, or using a mobile browser on your phone or tablet.



Step 2

Step 1

Click the link, **Forgot your password?** Add in your email address then click **Reset password**.

If you have a child at more than one Arbor school, you will be asked to select the appropriate school.

Forgot your password?

No problem! Just enter the email address associated with your account below, and we'll email you with a link to reset your password.

Enter your email address

Reset password

Step 3

You will then receive another email.

We've just received a request to change your password on your Arbor account.

If you requested this password change, please click the link below to set your password: https://gwyn1.uk.arbor.sc/auth/change-password/id/2008/hash/MTBkNztwOWMtMDg1MS00N2VjLWI3MzAtNGVmZTUwOGM3Yjc5LjE2MjA4MDkzMDE=

Use your email address when you log in next time: Username: gwyn.mabo@arbor-education.com

If you didn't ask to change your password, you can ignore this email. No changes will be made to your account.

All the best, Team Arbor

Click the link in this email to set your password the link in this email to set your password.

Step 4

Create password

Create your password. You will then be logged in	
when you click Create password .	

New password					
Confirm password					
Create password					

Step 5

Click to accept the terms and conditions.

Arbo	r System Terms of Use	C
0	Welcome to Arbor! Before you get started, we need you to download, read and agree to our standard user terms & conditions. When you're ready, tick 'I agree', then click 'Accept' and we'll get you set up.	
	🕒 View user terms & condition	ns
🗹 I agr	ee to Arbor's standard user terms & conditions	ept

Step 6

As a security precaution, you will then be asked to confirm one of your children's dates of birth. Once you click verify, you will now be logged in!

You can then close your browser and switch to using the app.

Verify Account						
As this is your first time using th	As this is your first time using the system we need you to verify your account.					
To verify you account, please enter the date of birth of one of your children at the school						
Date of birth*	27/05/2016					
	Cancel V	erify				

Logging into The Parent Portal

Now your password has been set up, you can log into the Parent Portal by going to login.arbor.sc and inputting your email address and password.

If you have a child at more than one Arbor school, you will be asked to select the appropriate school. Enter your password, and then click Log in.

If you cannot log in, use the "I am a guardian" link on the right-hand side to view troubleshooting tips.



٨	leed some help?
F	or help with Arbor Parent Portal or Arbor
м	anagement Information System (MIS) for
so	hools, take a look at our Help Centre.
Tr	ouble logging in? No worries! Click below fo
h	ılp:
•	l'm a guardian
٠	I'm a school's MIS user
•	I'm a Group MIS user
L	ooking for Arbor Insight?
To	create a free account for Arbor Insight, our
A	SP analysis tool, click below.

Being a guardian for multiple children

If you are the Primary Guardian for more than one child in the school, you can access and view each child through the same portal by clicking on the name at the drop-down menu with the children's names in the top-left of the home page, then change sibling.

Logging into the Arbor App

Now your password has been set up, you can log into the Arbor App. Add in your email address.

Google player link: Go to your Play store and search for 'Arbor'. Click the top option.

Apple Link: Go to your app store and type Arbor

(Parent & Guardian Portal)

Recheck your login details and ensure your username is the email address you use for Arbor.

Select the school to log into. Enter your password, then What's your email? click Log in.

Welcome to Arbor

Let's find your school

If you have more than one child at the school, please select the child you wish to view. Do not worry; you can select another child once you are logged in.

Who would you like to view?
Dennis Adams
Kimberly Adams

.com

Your Homepage Dashboard.

The dashboard is the first screen that you will see. This gives a quick glance of the student's **Profile** - this allows you to see basic information about your child, and highlights any unread notices or actions needing to be completed. You will be able to amend details such as your contact details, medical information, consents, and so on.

More options will be available to view during 2023/24. Reporting absences and seeing your child's attendance will be released early in 2023/24.

You can return to this page at any time by clicking on the school's logo or choosing Dashboard from any menu.

Megan's page	Megan	Hill Ç			Instructions
Main Dashboard	Form	10NE	Year	Year 10	This page lets you add and edit information and guardian details for Megan Hill.
Profile	House	Acklam	Tutor	Rosie Hall	Information that can be edited is marked by an arrow at
Calendar	Notices				the right hand side of the line that the information is on. Simply click anywhere in the line and an editing pane will slide out.
Attendance	Megan Hill does not have a reli	gion recorded - click to correct		•	
Progress	You have not consented to Pho	tograph Student for Megan Hill - click to	correct	•	Add Information 🔻
Activities	You have not consented to Spe	cific photo consent for Megan Hill - click	to correct	•	
Behaviour					
Curriculum Tracking	Student Details				
Examinations	Name	Megan Hill		►	
Report Cards	Gender	Female		►	
▶ Accounts	Date of birth	30 May 2004			
Guardian Consultations	Ethnicity	Pakistani		►	
	Religion	Not recorded - click to add		►	
	Language	English (Native speaker)		►	
	Service child @	No			

Calendar - this shows the student's calendar for the academic year, including timetable and events.

Megan's page	Today						5 days Month
		17 Monday	18 Tuesday	19 Wednesday	20 Thursday	21 Friday	22 Saturday
Main Dashboard	08:00						
Profile			Test				
Calendar	\	08:45-09:00	08:45-09:00	08:45-09:00	08:45-09:00	08:45-09:00	
cutchuur	09:00	09:00-09:45	09:00-09:45	09:00-09:45	09:00-09:45	09:00-09:45	
Attendance		English: Year 10: Y10Set2	Mathematics: Year 10:	Leisure, Travel and	Leisure, Travel and	English: Year 10: Y10Set2	
Progress	10:00	10:00-10:45	10:00-10:45	10:00-10:45	10:00-10:45	10:00-10:45	
Activities		Computer Science: Year	Citizenship: Year 10:	Mathematics: Year 10:	Computer Science: Year	Physical Education /	
Behaviour	11:00	11:00-11:45	11:00-11:45	11:00-11:45	11:00-11:45	11:00-11:45	
Curriculum Tracking		Performing Arts: Year 10:	Applied Art and Design:	Applied Art and Design:	Performing Arts: Year 10:	Portuguese: Year 10:	
Examinations	12:00	12:00-12:30	12:00-12:30	12:00-12:30	12:00-12:30	12:00-12:30	
Report Cards							
▶ Accounts	13:00	13:00-13:10	13:00-13:10	13:00-13:10	13:00-13:10	13:00-13:10	
		13:15-14:00	13:15-14:00	13:15-14:00	13:15-14:00	13:15-14:00	
Guardian Consultations		English: Year 10: Y10Set2	Portuguese: Year 10:	Physical Education /	Science: Year 10:	Japanese: Year 10:	
	14:00						
		14:15-15:00	14:15-15:00	14:15-15:00	14:15-15:00	14:15-15:00	
	45.00	Design and Technology -	Citizenship: Year 10:	Design and Technology -	Japanese: Year 10:	Science: Year 10:	
	15:00						

Troubleshooting

Why can I not I log in to my school's Parent Portal?

There may be a number of reasons you cannot log in to Parent Portal.

Before looking at troubleshooting steps, please have a look at the email you received from the school with your initial login details enclosed to make sure you're using the right username.

We've just received a request to change your password on your Arbor account.

If you requested this password change, please click the link below to set your password: https://gwyn1.uk.arbor.sc/auth/change-password/id/2008/hash/MTBkNzIwOWMtMDg1MS00N2VjLWI3MzAtNGVmZTUwOGM3Yjc5LjE2MjA4MDkzMDE=

Use your email address when you log in next time: Username: gwyn.mabo@arbor-education.com

If you didn't ask to change your password, you can ignore this email. No changes will be made to your account.

All the best

I have forgotten my password



If you have accessed the Parent Portal previously and have forgotten your password, select the option **Forgotten your password?** Option when heading to your school's Arbor login page. This will take you to a second screen where you can enter your email to generate a new password.

Make sure your password includes at least 8 characters, one uppercase letter and one lower case letter, and a number.

The Arbor App

If this is your first time logging in to the Parent Portal, please **do not use** your mobile phone. You need to log in for the first time using a computer browser. Using Chrome as your web browser.

Google player link: Go to your Play store and search for 'Arbor'. Click the top option.

Apple Link: Go to your app store and type Arbor



(Parent & Guardian Portal)

Recheck your login details and ensure your username is the email address you use for Arbor.

- Only relatives who are **Primary Guardians** of a child can access the Arbor App. Ask your school you check what type of guardian you are.
- Make sure you are accessing the App on a phone; the App will not function on a tablet.
- You are using the Arbor App on a phone. You should not use the browser on your phone. To use the App you must be using at least Android 5.0 or iOS 10.0 in order for the App to function properly.