



## Signing up for a Club on the Arbor App

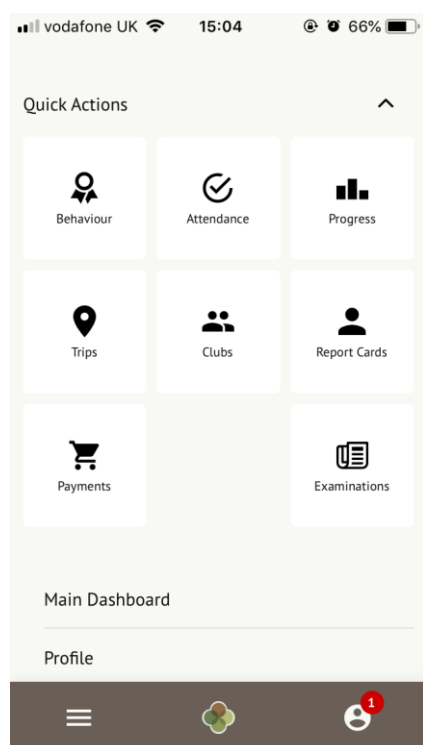
Registering your child for a club using the Arbor App is a simple process.

If you are unable to sign up, please contact your school.

**Please note that once you have signed up, you will need to contact your school if you would like to cancel participation or would like a refund.**

### On the Arbor App

To sign up for a club, click the menu icon at the bottom left of your screen. **Select Clubs.**



You can then see a list of any clubs your child is currently a member of and any clubs that are currently open for them to join. At the bottom of the page, you will also see any past clubs from previous years that your child was registered for in case you need to finish paying for them.

Click on the club to open up that club's information page.

School Clubs

Duncan is Registered For These Clubs  
(2021/2022)

**Breakfast Club (2021/2022)**  
**Club description:**  
Breakfast club for all year groups  
**Number of sessions:** 3  
**Club membership dates:**  
17 Jan 2022 - 23 Jan 2022

Duncan Can be Registered For These Clubs  
(2021/2022)

**Anna's afterschool club (2021/2022)**  
**Timetable:**  
Mondays: 15:00 - 16:00 (02 Nov 2021 -  
31 Aug 2022, term-time only)  
Tuesdays: 15:00 - 16:00 (02 Nov 2021 -  
31 Aug 2022, term-time only)  
Wednesdays: 15:00 - 16:00  
(02 Nov 2021 - 31 Aug 2022, term-time  
only)

Duncan was Registered For These Clubs  
(2020/2021)

**Football (2020/2021)**  
**Number of sessions:**  
28  
**Club membership dates:**  
01 Sep 2020 - 31 Dec 2020, 01 Jan 2021  
- 30 Apr 2021

Click a club to access the **Club Overview**. Click **Register For This Club** to sign up.

Register For This Club

Language Club (2018/2019)

Club Details

**Membership Options**  
Day membership: £10.50 (Per Day)  
Term: £93.60 (Per Term)

Sonia Adams's Memberships

No memberships

Next, select the period you would like to sign up for. This is dependent on what your school has set up, and may include a termly, weekly or daily package. Then click **Next**.

Register Sonia Adams for  
Language Club (2018/2019)

Choose Period

Period

Term

Quantity

1

Next »

Select the period you would like to sign up for, then click **Next**.

**Register Sonia Adams for  
Language Club (2018/2019)**

**Club Overview**

**Price per Term**  
£93.60

**Choose Terms**

Term

Wed, 01 May 2019 - Fri, 19 Jul 2019

Next

On the next page, if no payment is required, you can simply sign up.

**Club Overview**

**Price per Calendar Week**  
Free

**Choose Calendar Weeks**

Calendar Week

Mon, 01 Jul 2019 - Sun, 07 Jul 2019

Cancel

Confirm Registration

If no payment is required you are able to give a contribution, you can select this option.

Cancel

Sign Up For Club (No Payment)

Pay

If you need to pay for the club, you can input your card details to pay for the club.

review memberships

Please review the memberships below. If there are any memberships you do not want, please tick them and use the Delete Memberships button below to delete them.

01 Apr 2019 - 07 Apr 2019 (£30.00)

Delete Memberships

Payment Amount

Payment amount  
£30.00

Cancel

Pay

## On the Arbor Portal (Laptops / Computers)

From the main Parent Portal page, scroll down to the Activities section and click on the field with the child's name and Clubs in.

Sunnyville Secondary School

Martin Holmes [Sign out](#)

My Items

Quick Actions

**Zoe Holmes**   
Form **8JG**

[View Student Profile](#)

**Guardians of Zoe Holmes**

Martin Holmes [View](#)

Sonia Holmes [View](#)

**Notices**

Zoe Holmes does not have a transportation method recorded - [click to correct](#)

Zoe Holmes does not have a religion recorded - [click to correct](#)

Zoe Holmes does not have any details on hearing tests - [click to correct](#)

Zoe Holmes does not have any details on vision tests - [click to correct](#)

You have not consented to Contact Doctor for Zoe Holmes - [click to correct](#)

You have not consented to Marketing for Zoe Holmes - [click to correct](#)

You have not consented to Test for Zoe Holmes - [click to correct](#)

**Previous lesson**

08:00 - 08:10  
Mon, 20 Aug 2018  
Year 8: Form 8JG >  
Finley Kennedy

**Next event**

11:30 - 12:00  
Mon, 20 Aug 2018  
Second Breakfast: Sitting - KS3 >  
Room: HALL

**Statistics**

**Attendance (2017/2018)**

**84.2%**

84.2% Year  
60.9% Last 4 weeks

**Behaviour Points - this term**

**0**

This year: 0 points  
Last term: 0 points

**House Points - this term**

**0**

This year: 0 points  
Last term: 0 points

**Star - this term**

**0**

This year: 0 points  
Last term: 0 points

**Worker of the week - this term**

**0**

This year: 0 points  
Last term: 0 points

**Golden Tie - this term**

**0**

This year: 0 points  
Last term: 0 points

**Guardian Consultations**

No guardian consultations for Zoe Holmes

**Overdue Assignments**

[Quiz](#) (No due date) [In progress](#)

**Accounts**

**Zoe Holmes: Meals** [Balance: -£36.00](#)

**Activities**

**Zoe Holmes: Clubs** [View](#)

Zoe Holmes: Trips [View](#)

The **All Clubs** page will list any clubs the child is currently a member of and any clubs that are currently open for them to join. At the bottom of the page, you will also see any past clubs from previous years that your child had registered for in case you need to finish paying for them.

Click on the club to open up that club's information page.

## School Clubs

Abbie is Registered For These Clubs (2021/2022)	
Woodwind Club (2021/2022)	<b>Number of sessions:</b> 14 <b>Club membership dates:</b> 06 Sep 2021 - 17 Dec 2021
Abbie Can be Registered For These Clubs (2021/2022)	
A new free club (2021/2022)	<b>Membership options:</b> Daily: Free <b>Timetable:</b> Mondays: 09:00 - 10:00 (14 Jan 2022 - 31 Aug 2022, term-time only) Tuesdays: 09:00 - 10:00 (14 Jan 2022 - 31 Aug 2022, term-time only) Wednesdays: 09:00 - 10:00 (14 Jan 2022 - 31 Aug 2022, term-time only) Thursdays: 09:00 - 10:00 (14 Jan 2022 - 31 Aug 2022, term-time only) Fridays: 09:00 - 10:00 (14 Jan 2022 - 31 Aug 2022, term-time only)
Woodwind Club (2021/2022)	<b>Membership options:</b> Termly Membership: Free <b>Timetable:</b> Thursdays: 15:35 - 16:30 (06 Sep 2021 - 31 Aug 2022, term-time only)
Abbie was Registered For These Clubs (2020/2021)	
Chess (2020/2021)	<b>Number of sessions:</b> 1 <b>Club membership dates:</b> 14 Dec 2020
Abbie was Registered For These Clubs (2019/2020)	
Chess (2019/2020)	<b>Number of sessions:</b> 28 <b>Club membership dates:</b> 01 Sep 2019 - 31 Dec 2019, 01 Jan 2020 - 30 Apr 2020

## Free clubs on the Parent Portal

The club information page will display membership and timetable information. Any existing membership into the club for the pupil will be displayed. To sign your child up for the club simply click on **Register For This Club** in the top right-hand corner of the page.

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Sams Cool Club (2020/2021)

Attachments

Registration Information

Registration status

Anna is not registered for this club yet. Click "Register for this club" button to register.

Anna's Memberships

No memberships

Available Membership Options

Weekly Sign-up

Availability:  
03 Aug 2020, 11:28 - ongoing

Fee:  
Free

Club Timetable

Weekly Sessions

Every Monday: 07:00 - 08:00

Between: 28 Sep 2020 - 31 Aug 2021 (term-time only)

Scheduled

Every Wednesday: 07:00 - 08:00

Between: 02 Sep 2020 - 31 Aug 2021 (term-time only)

Scheduled

Every Friday: 07:00 - 08:00

Between: 28 Sep 2020 - 31 Aug 2021 (term-time only)

Scheduled

Register Anna for this club

From the slide over menu that will appear, choose the membership period that you like to sign the child up for - this may be a set date range, a term or the whole academic year.

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Register Anna for Club

Club Overview

Name	Sams Cool Club
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Choose Membership

Choose a membership option\*

Weekly Sign-up: Free

Cancel

Next »

Finally, choose which sessions to sign your child up for and confirm registration.

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Register Anna for Club

Club Overview

Name	Sams Cool Club
Selected membership option	Weekly Sign-up: Free

Select Membership Periods

Calendar week\*

Mon, 07 Sep 2020 - Sun, 13 Sep 2020

Mon, 21 Sep 2020 - Sun, 27 Sep 2020

Cancel

Confirm Registration

A slide over menu will appear where you can add consent (if your school requires this) for the club by ticking the checkbox and ticking **Add Consent**.

Confirm Consent for Ann... ✕

Consent is required for Sams Cool Club (2020/2021).  
Please confirm you give your consent for Anna Miller to take part.

Cancel

Yes

You will then be returned to the club's information page, where the new membership(s) will now be displayed.

Anna's Memberships	
Calendar week	<b>Status:</b> <b>Confirmed</b>
	<b>Dates:</b> 07 Sep 2020 - 13 Sep 2020 21 Sep 2020 - 27 Sep 2020
	<b>Total sessions:</b> 2


## Paid clubs on the Parent Portal

The process for registering for clubs that charge a membership fee is very similar to the process for free clubs. The club information page will display membership and timetable information. Any existing membership into the club for the pupil will be displayed.

To sign your child up for the club simply click on **Register For This Club** in the top right-hand corner of the page.

<a href="#">« Back</a>		<b>Tennis Club (2020/2021)</b>	<b>Attachments</b>
<b>Registration Information</b>		<a href="#">Register Helen for this club</a>	
Registration status			
		Helen is not registered for this club yet. Click "Register for this club" button to register.	
<b>Helen's Memberships</b>			
		No memberships	
<b>Available Membership Options</b>			
Termly Membership			
		<b>Availability:</b> 01 Sep 2020, 14:13 - 31 Aug 2021, 14:13	
		<b>Fee:</b> £100.00 per period (Term)	
<b>Club Timetable</b>			
Weekly Sessions			
Every Tuesday: 15:00 - 16:00		Scheduled	
Between: 16 Sep 2020 - 31 Aug 2021 (term-time only)			

From the slide over menu that will appear, choose the membership period that you like to sign your child up for - this may be a set date range, a term or the whole academic year.

<a href="#">« Back</a>	<b>Register Helen for Club</b>
<b>Club Overview</b>	
Name	Tennis Club
<b>Choose Membership</b>	
Choose a membership option*	Termly Membership: £100.00 per period (Term) 
<a href="#">Cancel</a> <a href="#">Next »</a>	

Next, choose which sessions to sign your child up for

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Register Helen for Club

Club Overview

Name	Tennis Club
Selected membership option	Termly Membership: £100.00 per period (Term)

Select Membership Periods

Term\*

Wed, 16 Sep 2020 - Thu, 31 Dec 2020 ✕

Fri, 01 Jan 2021 - Fri, 30 Apr 2021 ✕

▼

Cancel

Next »

Finally, confirm your choices and click to pay. You can also select to add the payment to your basket to pay later.

If you click **Cancel** here, your child will be signed up provisionally, but you will need to pay to have them registered for the club.

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Register Helen for Club

Club Overview

Name	Tennis Club
Selected membership option	Termly Membership: £100.00 per period (Term)
Number of sessions	32

Review Membership Dates

Please review the memberships below. If there are any memberships you do not want, please tick them and use the Delete Memberships button below to delete them.

Select membership period(s) you wish to remove

☐ 16 Sep 2020 - 31 Dec 2020 (£100.00)  
☐ 01 Jan 2021 - 30 Apr 2021 (£100.00)

Delete selected membership dates

Make Payment

Payment amount	£200.00
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Cancel

Add to basket

Pay now

## Make Payment

Card number

1234 1234 1234 1234

Expiration date

MM / YY

Name on card

Security code (CVV/CVC)

CVC

Cancel

Pay £15.00

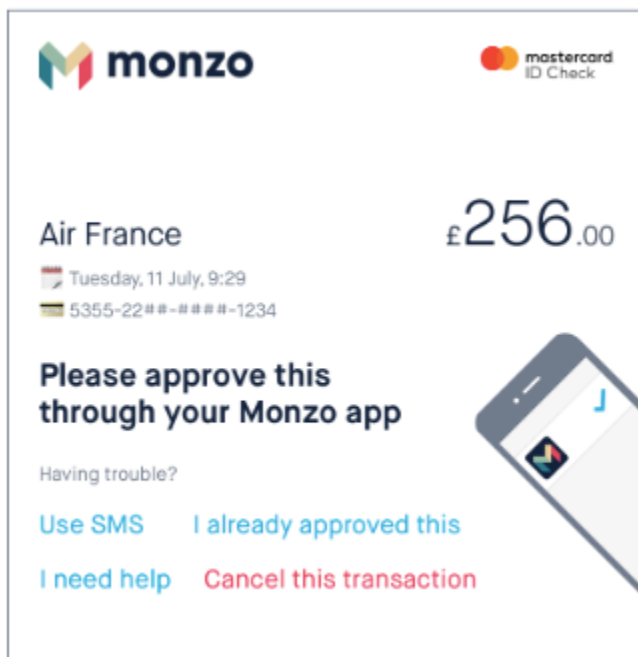


You may have to then authenticate your identity for the payment to go through. This is a requirement of the recently introduced Strong Customer Authentication (SCA) regulations.

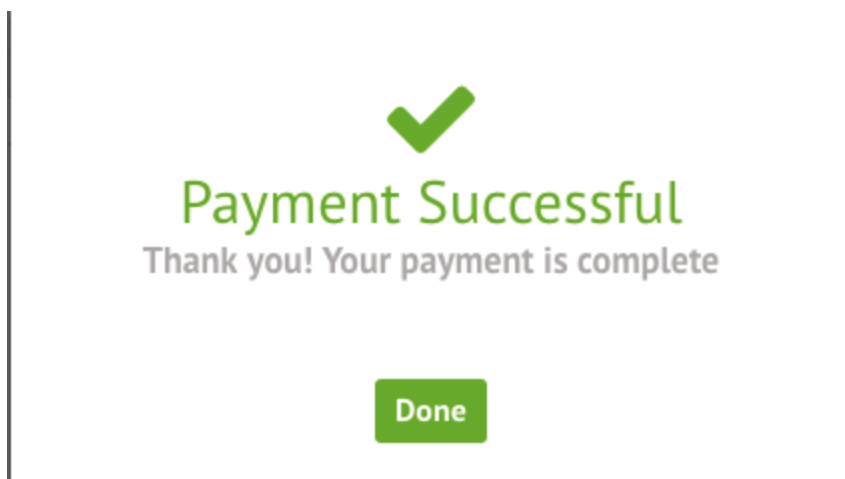
If authentication is needed for the payment, you will be prompted to authenticate the payment using the method of authentication your bank supports. This could be:

- an SMS code,
- your mobile banking app
- another method

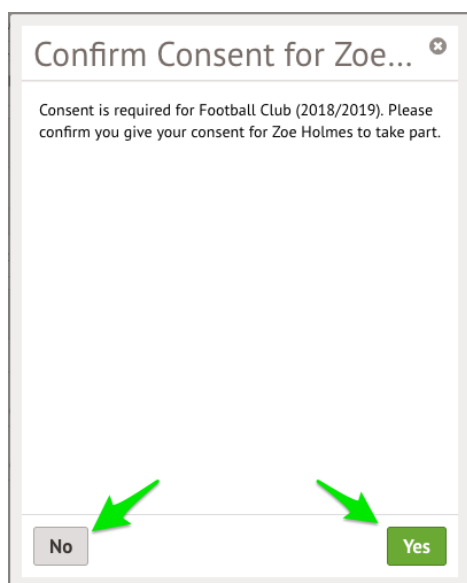
For example, here is what it may look like if you're using Monzo. (*Please note, we are not affiliated with Monzo, this is purely an example*)



Once they have been able to confirm your identity, the payment will be completed and your card will be charged. You will see confirmation that the transaction has been successful.



If the school has requested consent, you must confirm consent for your child to attend the club. A box will pop up for consent to be confirmed. Simply click yes or no as appropriate.



Confirm Consent for Zoe... ✕

Consent is required for Football Club (2018/2019). Please confirm you give your consent for Zoe Holmes to take part.

No Yes

You will then be returned to the club's information page, where the new membership(s) will now be displayed.

Registration Information	
Registration status	<b>Congratulations, Helen is registered for Tennis Club! Check the details below. Contact the school's office if you have any questions or requests.</b>
Total number of sessions Helen is registered for	32

Helen's Memberships	
Term	<b>Status:</b> <b>Paid</b> <b>Membership Fee:</b> £200.00 <b>Dates:</b> 16 Sep 2020 - 31 Dec 2020 01 Jan 2021 - 30 Apr 2021 <b>Total sessions:</b> 32

If you need further assistance, please email the school [admin@wren.excalibur.org.uk](mailto:admin@wren.excalibur.org.uk)